

*Phoenix Capitol Complex
Conference Room Availability*
****Rooms are free of charge unless noted ****

12/20/2007

Agency	Address	Contact	Telephone No.	Availability	Capacity & Setup
Administration Department	100 North 15 th Avenue	Anne Eick Valerie O'Neal	542-1776 542-2395	Room 204 Room 300A Room 300B Room 300C Room 303 Room 304	24 people with tables and chairs setup 24 people with table and chair setup 24 people with tables and chairs setup 24 people with tables and chairs setup 20 people with tables and chairs setup 20 people with table and chair setup <i>Each room must be reserved individually</i>
Agriculture Department	1688 West Adams	Mary Moreno	542-4373	1 Conference Room	25-30 people
Arizona State Hospital-Administration	2500 East Van Buren	Bernice Barrey	220-6000	Conference Room #1 Conference Room #2	20 people with tables 30 people with tables
Arizona State Hospital-Training	2500 East Van Buren	Janet Glover	220-6049	Conference Room #1 Conference Room #2 Conference Room #3	10 people with tables 25-30 people with tables <i>room can be enlarged to accommodate 85 people or divided into 3 individual rooms</i>

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Agency	Address	Contact	Telephone No.	Availability	Capacity & Setup
Attorney General	15 South 15 th Avenue	Linda Hlaris	542-7790	Room A & B No food or drinks allowed	150 people (<i>room can be divided to seat 75 on each side of the partition</i>)
				Small (3 rd floor) Conference Room	36 people (<i>room can be divided to seat 18 on each side</i>)
		Karen Mitchell Brenda Friend	542-4951 542-7664	Small (4 th floor) Conference Room	36 people (<i>room can be divided to seat 18 on each side</i>)
Arizona Corporation Commission	1200 West Washington	Lisa Duvaas	542-0990	1 Conference Room	25 people
Environmental Quality, Department of	1110 West Washington	Margaret France Sandy Cairo	771-7606 771-7638	Room 1010B Room 1010C	Please call contact person for room availabilities
		Coroline Poole/ Sandy Cairo	771-7673 771-7638	Room 1475	
		Shaunda Ferris	254-5790	Room 250	

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Executive Tower	1700 West Washington	Jobalena Yates	542-1793	Grand Canyon Room (basement)	90 people (<i>setup required</i>)
				(1 st floor) Conference Room	30 people (<i>no setup required</i>)
				(2 nd floor) Conference Room	115 people (<i>call for setup</i>)
				(4 th floor) Conference Room	15 people (<i>no setup required</i>)
		Pam Ray	542-5387	OSPB Conference Room	20 people (<i>no setup required</i>)
				NO WEEKEND EVENTS	
Agency	Address	Contact	Telephone No.	Availability	Capacity & Setup
Health Services, Department of	1740 West Adams	Denise Tyree	542-1050	2 or 3 Conference Rooms (RM 309)	15 people with table setup
		Chapman Graham	542-1101	Training Room A (4 th floor)	30 people without tables or 15 people with table setup
				Training Room B (4 th floor) Rooms can be reserved together or separately	30 people without tables
Industrial Commission	800 West Washington	Susie Chavez	542-7315	Auditorium Hearing Room (Available only the 2 nd half of the month; NO Thursday availability)	97 people 35 to 40 people
Land Department	1616 West Adams	Jobalena Yates	542-1793	Auditorium NO WEEKEND EVENTS	75 people (<i>no setup required</i>)

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Revenue Department	1600 West Monroe	Edith Compton	716-6887	Conference Room A Conference Room B	20 people 20 people
		Laurie Gasper	716-6279	Large Conference Room Small Conference Room	20-25 people 10-12 people
State Parks	1300 West Washington	Gloria Yazzai / Laura	542-4171	State Parks Board Room	U-Shape setup- 7 seated at table 20-30 in perimeter
Superior Court-Juvenile	1810 South Lewis Mesa, Arizona	Marney Van Mater	506-4380	Saguaro Room	45 people with 1 large center table
	3125 West Durango Phoenix, Arizona		506-4380	Yucca Room	25 people with training tables
Transportation, Department of	1130 North 22 nd Avenue	Alma Landa	712-7613 press 1	Room 223 Reserved mainly on Monday or Friday Please call contact person for room availabilities	50 people 10-200 people